

**Richard J. Duncan Elementary
Mom2Mom Sale**

**Sponsored by: Duncan Elementary Community Organization (“DECO”)
SELLER’S TERMS AND CONDITIONS SPRING 2023**

(This contract applies to “Moms” selling children’s items. Consultants/Vendors must complete a “Vendor” Contract.)

Sale Date: Saturday, April 29th, 2023
Sale Time: 8:30am – 12:30pm

Location: Richard J. Duncan Elementary School
14500 26 Mile Rd.
Shelby Township, MI 48315
Located between Hayes and Schoenherr

Thank you for your interest in the Duncan Elementary Community Organization (DECO) “Mom2Mom” Sale. It will be a fun-filled day of Moms selling gently used children’s items to other Moms. A Mom2Mom Sale is a great way to buy and sell children’s items to the public and attracts buyers specifically looking for children’s gear. The event is much shorter than the average garage sale and generally nets better profit than resale shops.

Set-up must be complete at Friday setup or your rental space will be forfeited with no refund.

All sellers must be at the school prepared for the sale by 8:00am Saturday morning (may enter as early as 7:00am)

All sellers must stay until the end of the sale Saturday: 12:30pm

If you cannot commit to these time frames, please do not rent table space

Setup Information:

- Date & Time Frame: **Friday, April 28th from 6:00 – 8:00pm**
- **You must check-in by 8:00pm FRIDAY NIGHT**
- All tables must be set-up and ready for sales by 8:00pm on Friday evening or space will be forfeited with no refund.
- Large Item forms/payment (exact cash amount) must be received at designated large item room check-in time, Friday Night

IMPORTANT NOTES:

- **ABSOLUTELY NO REFUNDS if you must cancel your space.**
- Much of the communication between organizers and sellers will be done through e-mail. Please provide your e-mail address on your contract so you don’t miss out on important information. This information will be used for Duncan Mom-2-Mom purposes only
- The Mom2Mom Sale Organizers recognize only the person whose name appears on the contract. Registered Sellers accept responsibility for ensuring all people at their table(s) are familiar with, and abide by, terms in the contract
- Sellers are to provide their own clothes rack. (The Registration Fee assumes a “standard” 3-foot, single-sided rack. If you have a different style of rack, please let the organizers know ASAP so we can make special accommodations.)

LARGE ITEM ROOM:

- The Large Item sales area will be “open” to the public from **8:30am – 12:00pm on April 29th, 2023**
- Bartering/Price Reductions on Large Items will not be permitted during the first hour of the sale
- No drop side cribs
- Car seats must have NEVER been in an accident and NOT BE EXPIRED- it is the seller’s responsibility to abide by these car seat rules. Utica Community Schools, Duncan Elementary DECO or its volunteers are not responsible
- If you are interested in selling large items please mark the Seller’s Contract in the appropriate space and a Large Item Form and item tags will be emailed to you one week prior to sale
- Large Items will be **\$2 per item, \$3 per oversized item**- payment is due in cash on Friday April 28th at item drop off

TABLE INFORMATION:

- All items must be contained within your allotted selling space. No items may protrude below or beyond table/rack space provided. **NO “LARGE ITEMS” MAY BE SOLD AT TABLE AREAS**
- All items must be clean, odor-free and in good (used) condition. The DECO Mom-2-Mom Sale Organizers reserve the right to remove inappropriate items from the selling area
- It is strongly recommended that you bring a bed sheet or tarp to cover your table when you leave Friday night. This will discourage people from going through your items and disturbing your set-up
- Utica Community Schools, Duncan Elementary DECO and/or the volunteers that run this event are not responsible for any items that are lost, damaged or stolen
- All tables must be tended until the end of the sale – **12:30pm.** (PLEASE do not pack-up before this time.)
- Each table must have an adult (18 years and older) at the table at all times- no unsupervised children please
- There is absolutely NO SMOKING on school property

All table rentals are on a first paid, first assigned basis.

In past years, we have Sold Out well in advance of the sale. Please do not delay reserving your table!

If you have questions, please e-mail us at duncanmom2momsale@yahoo.com